

**MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETING HELD IN ST MARY'S HOUSE ON WEDNESDAY 24<sup>TH</sup> MARCH 2010 AT 7.30 PM.**

**PRESENT:** Rev P Holzapfel, Mr C Bursnall, Mr J Campbell, Mrs S Cook, Mr P Fitzjohn, Mrs R Frank, Mrs R Garratt, Mrs J Grant, Mrs B Hassell, Rev D Hassell, Mrs E A James, Miss Z Jenkins, Mr A Jennings, Mr A Kelly, Mrs H Kelly, Mr D McCall, Mr H Morris, Mrs J Oram, Mrs K Padden, Mr A Plowman, Mrs M Read, Mr J Roe, Mrs J Romer, Mr D Smith, Mrs M Walters.

1. **OPENING PRAYER:** Prayers were led by Rev David Hassell.
2. **APOLOGIES:** Mr D Anfield, Mrs P Bursnall, Mrs M Childs, Mrs J Clee, Mrs S Fitzjohn, Mr D Lowe, Mrs T Jennings, Mr P Kemp, Mrs M McCall, Mrs J Morris, Mrs P Plowman, Mrs B Smith, Mr D Walters, Mrs G Warfield.
3. **MINUTES:** Minutes of the meeting held on Thursday 26<sup>th</sup> March 2009, having been circulated, were signed as being a true record by Peter Holzapfel.
4. **MATTERS ARISING:** None.
5. **ELECTION OF CHURCHWARDENS:** Two nominations had been received; **Alan Plowman** proposed by Julia Grant, seconded by Marian Walters and **Arthur Kelly**, proposed by Peter Fitzjohn, seconded by Sheila Cook. **Both accepted the post and were unanimously elected.** Peter thanked Alan for the tremendous amount of work he had done particularly with regard to the building projects. He thanked Arthur Kelly for stepping in to fill the vacant post made when Libby James said she would not be standing this year Libby was thanked for her tireless work in particular with children and young people. She has achieved so much during her time as Churchwarden.
6. **ELECTION OF DEPUTY CHURCHWARDENS:** Two nominations had been received; **David Lowe**, proposed by Libby James, seconded by Arthur Kelly. **David had informed the PCC that he was willing to stand, and in his absence, was unanimously elected, and Duncan Smith**, proposed by Arthur Kelly, seconded by Alan Plowman. **Duncan accepted the post and was elected by a majority vote.** Thanks were paid to John Roe who is standing down as Deputy Churchwarden, for his hard work and for continuing to make the much admired Baptism candle holders. Thanks were paid to Margaret Childs as unofficial churchwarden of Kerswell Green church and Ann Windsor who opens up St Mary's each Sunday for 8.00am communion and also helps at funerals.  
Due to the amount of work involved, it was agreed that an unofficial third deputy Churchwarden is again appointed; this year Jennifer Romer and John Roe will share the role. The present Churchwardens will remain in post until 1<sup>st</sup> June when the newly appointed ones will be inaugurated.
7. **PRESENTATION OF ELECTORAL ROLL.** Colin said the role had been revised as required by the Church of England; there are at present 174 on the roll, a decrease of 2 members since the 2009 AGM. Peter thanked Colin Bursnall for his report.
8. **ACCOUNTS FOR 2009.** Copies of the report were circulated and David talked through the accounts. He was pleased to report that the Parish Share had been paid in full this year. Various grants have been received to pay for necessary remedial work in the church. He thanked David Walters for his work as covenant officer and to the congregation for raising sufficient funds to keep the church running smoothly. The accounts had been audited and found to be correct. Peter thanked David for his work as Treasurer and for producing such clear and easy to understand accounts.

- 9. ELECTION OF PCC SECRETARY:** Marian Walters was proposed by Libby James, seconded by Julia Grant . **As there were no further nominations, she was unanimously elected.** Peter Holzapfel thanked her for her continuing support and hard work.
- ELECTION OF TREASURER:** David Hassell was proposed by Marian Walters and seconded by Peter Fitzjohn. **As there were no further nominations, he was unanimously elected.**
- ADDITIONAL PCC MEMBERS:** Paul Kemp was proposed by Julia Grant, seconded by Peter Fitzjohn, Rosemary Frank was proposed by Sheila Cook, seconded by Libby James, Becky Garratt was proposed by Libby James, seconded by Peter Fitzjohn and a Vision 33 representative proposed by Libby James, seconded by Peter Fitzjohn. **David Lowe and Duncan Smith were elected as ex-officio members due to their roles as deputy churchwardens. All nominees were unanimously elected.**
- DEANERY SYNOD REPRESENTATIVES:** Sue Fitzjohn was proposed by Peter Fitzjohn, seconded by Sheila Cook. Sheila Cook was proposed by Peter Fitzjohn, seconded by Julia Grant and Colin Bursnall was proposed by Sheila Cook seconded by Julia Grant. **All were unanimously elected.**
- ELECTION OF AUDITOR.** Trevor Lloyd-Adams was proposed by Arthur Kelly, seconded by Heather Kelly and **unanimously elected.**
- ELECTION OF SIDESPEOPLE:** These were re-elected en bloc. Peter Holzapfel thanked all sidespeople and welcomers for their support. He also thanked Julia Grant for looking after St Mary's House and the bookings there.
- ELECTORAL ROLL OFFICER:** Colin Bursnall was proposed by Marian Walters, seconded by Peter Fitzjohn. He agreed to continue in this post and was **unanimously elected.**
- 10. GROUP AND COMMITTEE REPORTS:** The reports, having been circulated were taken as read. Peter Holzapfel expanded on his report saying how proud he was to be Vicar of St Mary's where all groups involved in church life are so well represented. He felt that more fellowship groups will be formed in the near future. It had been a challenging year in various ways and he sincerely believes there is now cohesion in the church. We have a wonderful choir under the direction of David Anfield and the Ministry Team are exceptional and work so well together. He thanked so many people for their help and support. He also thanked David Hassell for running the Bishop's Certificate course. Three members are going forward for Readership, two from other churches and one from St Mary's Alan Plowman thanked Peter for all he does and wished him a happy three month sabbatical. David Hassell asked that nobody approaches Peter while he is on sabbatical, but to contact himself or one of the Ministry Team. Jennifer Romer then thanked Peter, David and the Ministry Team for their continuing hard work.
- 11. ANY OTHER BUSINESS:** Julia asked if the PCC would consider installing a camera in St Mary's House following the recent vandalism. The possibility of putting up a rail on the wall near the lectern was also mentioned. Both matters will be discussed at the next PCC meeting.

The meeting closed at 8.45pm